

# Economics MA/MS/MStat Quick Reference Sheet



## Websites:

### DEPARTMENT OF ECONOMICS:

<http://economics.utah.edu>

### COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCE:

<http://csbs.utah.edu/>

### THE GRADUATE SCHOOL:

<https://gradschool.utah.edu/>

### CAMPUS INFORMATION SYSTEM: <http://www.utah.edu/>

Register for classes, view and pay tuition, etc.



## Supervisory Committee:

Choose three faculty members who will serve as your mentors during your degree program. They will attend your oral exam and read your thesis or research project.

- Must be tenured or tenure-track faculty. Chair must be from Economics Department.
- Form your committee before the beginning of your final semester.
- When you have put together your committee, please let the Academic Advisor know.
- More details: <http://gradschool.utah.edu/graduate-catalog/degree-requirements/>



## Minimum Continuous Registration Policy:

- Minimum Continuous Registration Policy: must register for at least one course every Fall and Spring semester until the final oral defense is completed.
- International students have additional requirements.
- Apply for a Leave of Absence if you are unable to register in any Fall or Spring semester. <https://gradschool.utah.edu/current-students/forms/>



## Residency for Tuition Purposes (Out-of State, domestic students only):

- You can apply for Utah residency after your first year of study, which means in-state tuition.
- Apply through the Admissions Office.
- You will need documentation such as Utah driver's license, etc.



## Application for Graduation:

- Complete the form on the Registrar's Office website, <http://registrar.utah.edu/>
- Print it out and sign it. Follow all of the instructions on the form and submit to Registrar's Office (Graduation window).
- Deadlines: June 1 for Fall graduation, November 1 for Spring and February 1 for Summer.
- There are currently no late fees for grad students, but this may change.

- Thesis vs Project:**
- Project is preferred by the program.
  - Projects are edited by your committee chair; theses are edited by the Thesis Office.
  - For project, register for minimum 3 credit hours of Research Methods, Econ 6955.
  - <http://gradschool.utah.edu/>
  - Please download “Guidelines to Writing a Project/Thesis” on the Masters Program webpage here: <http://economics.utah.edu/grad/index.php>

- Final Oral Defense:**
- Should occur in the final semester and you must be registered for at least one course.
  - Arrange date and time with your Supervisory Committee, notify the Academic Advisor.

- Thesis Office (only for Thesis):**
- The Thesis Office in the Graduate School will be doing the final editing of your thesis.
  - Minimum 6 credit hours of Econ 6970 are required.
  - Deadlines and formatting standards are strict, please follow them carefully.
  - Your diploma is mailed to you after the Thesis Release is issued.
  - Visit <http://gradschool.utah.edu/thesis/> for Thesis Handbook and more.